



GOVERNOR'S ADVISORY COUNCIL ON AGING

Executive Committee

Meeting Minutes

September 10, 2015

12:00 p.m. – 12:50 p.m.

Governor's Office on Aging

Executive Tower Building, Suite 101

1700 W. Washington Street

Phoenix, Arizona 85007

Executive Committee Members Present

Becky Brimhall-Lepire (Chair), Patsy Gillis (Secretary), Deborah Lavinsky (Legislative and Policy Coordinating Committee Chair), Lisa M. O'Neill (Aging in Community Committee/AICC Chair), Tonya Watson (Vice Chair) and C.T. Wright (Past Chair)

Council Staff Present

Cathy De Lisa

Welcome and Call to Order

Governor's Advisory Council on Aging (GACA) Chair Becky Brimhall-Lepire called the meeting to order at 12:01 p.m.

Review & Approval of July 10, 2015 Draft Meeting Minutes

Following a review of the July 10, 2015 draft minutes, *Lisa O'Neill made a motion to approve; Deborah Lavinsky seconded the motion; the motion passed unanimously.*

Chair Report & Discussion

Review of Committee/Subcommittee Work – the GACA Chair facilitated a discussion on the work of the committees/subcommittees. Creating a sense of urgency around measurable outcomes, focusing on meeting for a purpose, and changing the culture for GACA were cited as challenges. Identifying concise, measurable outcomes for each group was discussed as an on-going need as well as on-going training for committee and subcommittee leadership.

Council's 2015 Priorities, Measurable Outcomes— Tonya Watson, GACA Vice Chair provided an overview of the dashboard highlighting achievements and areas for further work. Executive Director Cathy De Lisa expressed concern that 9 of 15 members had completed the GACA member engagement survey. A copy of the dashboard and the GACA member engagement survey are available for review through the Council on Aging office.

Senior Action Days –Council Chair Brimhall-Lepire facilitated an overview of Senior Action Day planning discussed at the LPCC meeting. Those GACA members agreeing to facilitate the events will be reminded to follow up personally with those invited, review the event process example shared and ask questions, and get notes taken to GACA staff as soon as possible following their events.

Prep for Annual Planning Meeting, Nov. 6, 2015 – The Council Chair reported former GACA member Anne Morrison has agreed to facilitate the November 6 Annual Planning meeting, and an idea for a potluck with a 30-minute break was suggested.

Staff Report & Discussion

Requests to the Council and Office on Aging – Ms. De Lisa reviewed a request from constituents in the Tucson area for assistive alternatives for persons with hearing loss at the September 18, 2015 Senior Action Day at Tucson Medical Center Senior Services. According to Ms. De Lisa, staff members are working to try and arrange for CART - Communication Access Realtime Translation. It was also reported that GACA member Allison Perrin had shared a request from Banner Alzheimer's Institute for the Council to monitor efforts to add dementia diagnosis to Silver Alert criteria. Other requests included assistance with the fall prevention proclamation and sharing of updated State Health Insurance Assistance Program/SHIP contact information.

Proposed Dates for 2016 – a list of proposed dates was shared with the group and input requested.

Office Initiatives – Ms. De Lisa updates on the Arizona Alzheimer's Task Force, Aging 2020, the Az Fall Prevention Coalition.

Office Operations/Staffing – Ms. De Lisa reported Lizette Cordero had been hired as the new Executive Assistant and the office was being relocated to Suite 240; the original location of the Governor's Office on Aging. Downsizing in staffing and space is a cost effective outcome of the move. Plans were shared and discussed to loan the GACA conference table to Constituent Services and place conference-related supplies in storage since the GACA Action Plan includes a focus on re-establishing the Governor's Conference on Aging.

End of Year Planning Ms. De Lisa reminded folks of the need to wrap up reappointment applications and forward recommendations for new appointments and shared other year-end deadlines such as the GACA Annual Report.

Report Out & Discussion Related to Executive Committee

No further discussion.

Adjourn

Council Chair Becky Brimhall-Lepire adjourned the meeting at 12:48 p.m.

Next Meeting

The next Executive Committee meeting will be planned in January 2016; date, time and location to be determined and announced by Public Meeting Notice posted at the Governor's Advisory Council on Aging website: <http://www.azgovernor.gov/gaca/>. These meetings are open to the public.